

**Town of Farmington**  
*Board of Selectmen – Public Meeting Minutes*  
**Monday, December 1, 2014**  
**Selectmen’s Chambers**  
**356 Main Street**

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Farmington Board of Selectmen  
Monday, December 1, 2014

Board Members Present:	Others Present:
Charlie King, Chairman	Town Administrator Keith Trefethen
Paula Proulx, Vice Chairman	Police Chief Jay Drury
Brian St. Onge	Fire Chief Peter Lamb
Arthur Capello	

1. Call to Order:

Chairman King called the meeting to order at 5:35 p.m.

Motion: (King, second Proulx) to enter non-public session under RSA 91 A:3 II(c) passed 4-0 on a roll call vote (King, Proulx, St. Onge, Capello-yes) at 5:50 p.m.

Motion: (Capello, second King) to seal the minutes until after the trial passed 4-0.

Motion: (King, second Proulx) to adjourn the non-public session passed 4-0 on a roll call vote (King, Proulx, St. Onge, Capello-yes) at 6:15 p.m.

2. Call to Order/Pledge of Allegiance:

Selectmen returned to public session and Chairman King called the public session to order at 6:16 p.m. followed by the Pledge of Allegiance.

3. Discussion and Election of Vice Chairman/BOS:

Chairman King asked for nominations for Vice Chairman of the board.

Motion: (Capello, second St. Onge) to nominate Selectman Paula Proulx for the position of Vice Chairman passed 3-0-1 (King, St. Onge, Capello-yes, Proulx-abstained). Selectman Proulx accepted the position.

4. Approval of Minutes:

November 24, 2014-tabled to allow the board time to receive and review them.

5. Public Comment: None

6. 2015 Municipal Budget Review:

A) Police Department-The board reviewed the budget with Police Chief Jay Drury. The chief said the salary line is based on last year's numbers but will be fluid due to the ongoing collective bargaining process. Selectmen reviewed the phone service line and found that only \$8,000 of the \$11,000 budgeted had spent. Chief Drury said the expenditure for that line may come down as Farmington is expected to be included in the regional dispatch this coming year.

Motion: (Capello, second King) to cut the phone service line from the \$11,000 budgeted to \$8,500 passed 4-0. Selectmen also discussed possibly saving money on gasoline by using the state fill station or by obtaining a commercial card with a local provider and sharing a computer server and Cloud data storage with Milton.

The board then moved to agenda item #8.

Annex update-Asbestos abatement is still underway. The Town Administrator will get another quote for demolition of the building and the board will discuss the next steps at their next meeting.

Public Safety Building-Chairman King reported that he has not yet met with Chief Lamb to discuss a conceptual layout for the fire department. The board discussed how to move forward with the project in time for the Annual Town Meeting in March. Discussion included sending the conceptual plan out to bid, judging voter interest through a straw poll at town meeting, and compiling an overview of costs including projected loan costs and the effect on the tax rate. Selectmen will discuss the plan for town meeting at their next meeting.

Break: 7:50 p.m. to 8 p.m

B) Fire Department-Fire Chief Lamb began the discussion with a recap of the recent snow storm that dumped twice the amount of snow on the area as originally expected. The department answered 112 calls during the Wednesday through Saturday period, which were mostly reports of wires down and check for hazards. He reported that four roads were closed due to wires down and debris in the roadway. There is a broken telephone pole on Cross Street and some communication cables have not been put back up. Chief Lamb said there was no shelter open in town, but residents were able to warm up at Grace's Place on Mechanic Street. Residents could also go to shelters opened in Rochester and Dover. He added that the fire and ambulance personnel also performed wellness checks on residents in the Peaceful Pines mobile home park.

During the budget discussion, Chief Lamb said the hours for the Fire Dept. secretary have been increased from 12 to 15 hours a week as the scope of the duties for the position have been increased. The work was expected to consist of collecting outstanding fees and billing, but was expanded to include re-writing reports, re-doing and collating files not completed by the previous fire chief. Chief Lamb said he did not feel comfortable discussing the possible actions of the previous fire chief in public due to the ongoing investigation.

Motion: (King, second Capello) to enter non-public session under RSA 91A:3 II (c) passed 4-0 on a roll call vote (King, Proulx, Capello, St. Onge-yes) at 8:15 p.m.

Motion: (King, second Capello) to close the non-public session passed 4-0 on a roll call vote (King, Proulx, Capello, St. Onge-yes) at 8:41 p.m.

Motion: (King, second Capello) to seal the minutes passed 4-0 on a roll call vote (King, Proulx, Capello, St. Onge-yes).

The board returned to public session.

Selectmen began a review of the pay and stipends for fire department personnel, but determined they did not have enough details to make an informed decision and tabled the matter. They asked the chief to provide a list of employees with their hours, rate of pay and qualifications.

During the discussion of the phone service line item, the board asked the chief to provide a list of who is provided with a cell phone and the costs, as well the dept. policy regarding phones.

Motion: (Capello, second King) to cut the telephone service budget line from \$3,500 to \$3,000 passed 4-0.

EMS billing service-Motion: (Capello, second King) to cut the amount budgeted to \$11,000 passed 4-0.

Selectmen noted that the training line was increased from \$7,500 to \$11,500. Chief Lamb said the cost is due to monthly continuing education classes, attendance at the fire academy and training for volunteers. He advised the board to be prepared for an increase in training costs due to new state regulations that require on call fire departments to have the same training as a professional department. After some discussion of whether the town or the individual should pay for their training, and setting a policy requiring an individual to provide a certain time period of service if the town pays for his/her training, Selectmen asked the chief to provide a breakdown of the training needed and the costs at the next meeting.

After some further discussion, Selectmen requested the Chief return to their next meeting with a breakdown of all lines showing an increase of \$500 or more.

9. Any Other Business: None

10. Non-Public session:

Motion:(King,second Capello)to enter non-public session under RSA 91A:3 II (e)negotiations passed 4-0 on a roll call vote (King,Proulx,Capello,St.Onge-yes)at 9:40 p.m.

Motion:(Capello,second St.Onge)to close the non-public session passed 4-0 on a roll call vote(King,Proulx,St.Onge,Capello-yes)at 10:04 p.m.

Motion:(Capello,second St.Onge)to seal the minutes until negotiations are concluded passed 4-0 on a roll call vote(King,Proulx,Capello,St.Onge-yes).

11.Adjournment:

Motion:(Capello,second King)to adjourn the meeting passed 4-0 at 10:05 p.m.

Respectively submitted,  
Kathleen Magoon  
Recording Secretary

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Chairman, Matt Scruton

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Paula Proulx

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Arthur Capello

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Brian St. Onge

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Charlie King